

**Central Michigan University**  
**College of Education and Human Services Center for Student Services (EHS-CSS)**

**45-HOUR PRE-PROFESSIONAL EXPERIENCE VERIFICATION FORM**

**Directions:** This form must be signed by your supervisor or host teacher.

(When you complete CMU's EDU 107 course with a grade of a "B" or higher, you may earn a maximum of 10 hours toward the 45 hour requirement)

Name: \_\_\_\_\_ Student ID \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Local Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

Please circle your educational objective:      Elementary                  Secondary

Dates of Experience: \_\_\_\_\_ to \_\_\_\_\_ Total Hours: \_\_\_\_\_

Name of Supervisor or Teacher: \_\_\_\_\_

School: \_\_\_\_\_ Age/Grade Level: \_\_\_\_\_

District: \_\_\_\_\_ City/Town: \_\_\_\_\_

**Please read and answer the questions on the back of this form.** Please provide your answers on a separate sheet of paper. They should be typed, well thought out, and use correct spelling and grammar. Attach the answers to this form before turning the form in.

**Diversity Experience:** 30 hours in the same school experience is required to complete a specific diversity requirement. Refer to the CSS web site at [www.ehs.cmich.edu/css](http://www.ehs.cmich.edu/css) for more detail on the diversity experience and what requirements your school fulfills.  
*Note: All hours must be completed in a classroom setting and supervised by a certified teacher.*

Please check all that apply:

- School Setting:     Urban                   Non-urban  
 Race/Ethnicity (20% or more non-white student population)       Exceptionalities (inclusive setting of special education and/or gifted students)  
 Socio-Economic (20% or more economically disadvantaged students)       ESL (English as a Second Language)  
 Gender

**Supervisor or Teacher Comments:** (Please attach an additional sheet for further comments)

\_\_\_\_\_  
Supervisor/Teacher Signature                                  Date                                  Contact Phone                                  Contact E-mail

**SUPERVISOR:** By signing this form you are verifying the validity of this student's participation in an admission requirement to CMU's College of Education and Human Services Teacher Education Program. **I hereby verify that I am a certified educator with the State of Michigan, or a state with reciprocity, and the student has observed in my classroom for \_\_\_\_ hours.**  
(please fill in the number of hours student was present)

\_\_\_\_\_  
Student's Signature    Date

**STUDENT:** By signing this form you are verifying that you observed in this supervisor's classroom in order to fulfill a requirement for CMU's College of Education and Human Services Teacher Education Program. Falsifying any portion of this document is cause for admission denial or revocation.

**RETURN TO:** EHS-CSS, EHS Building Room 421, Central Michigan University, Mount Pleasant, MI 48859

- 1.) Observe and describe the techniques the teacher uses to get and keep students' attention. Please include a minimum of 3 examples.
- 2.) What do you observe about the students in this class? How would you describe them in terms of their socio-emotional development? Please include their ability to attend, follow directions, and share ideas with each other. Use a minimum of 3 examples.
- 3.) When starting a lesson, what does the teacher do to tap into prior knowledge? What techniques are used to help students make connections between old and new material? (Listen for questions, review of past material or any other means of connecting.)
- 4.) Observe and describe one or two problem behaviors that happen most frequently in the classroom. What strategies does the teacher use to handle these problems? What does she/he do or say? What do you observe the students' reaction to those classmates? How do they react to the teacher's interventions?